



Join our Local Governing Committee

When Whitehouse Primary School joins NEAT Academy Trust in January, we need to set up a new Local Governing Committee to work with school leaders and the Trust Board.

Do you want to help our school continue to IMPROVE for the benefit of all its pupils?

Why not volunteer to BECOME INVOLVED as a member of the Local Governing Committee?

We have vacancies for two PARENT MEMBERS

<p>The Local Governing Committee work together to:</p> <ul style="list-style-type: none"> • Get to know the school well and visit to find out more • Support and challenge the Headteacher and staff to continuously improve the school • See the big picture – they don't get involved in the day-to-day running of the school 	<p>About you:</p> <ul style="list-style-type: none"> • You must be a parent/carer of a current pupil at the school • You should be committed to all children in your community receiving the best possible education • You should be able to work with others as part of a team • You must undertake a Disclosure and Barring Service (DBS) check
<p>What we need from you:</p> <ul style="list-style-type: none"> • Each Local Governing Committees in NEAT Academy Trust meets 4-6 times per year, usually after school • In between meetings, LGC members visit school during the day to see the school in action and report back what they find • You will be appointed for four years (although you can step down at any time) 	<p>How we will support you:</p> <ul style="list-style-type: none"> • NEAT Academy Trust provides an induction to your role as a LGC member, which may be done individually or as a group as everyone will be new • You will also receive support to build up your knowledge and skills over time

On the next page you will find a letter with more information about how you can nominate yourself to join the Local Governing Committee. You will need to fill in a short form to tell us more about yourself – please contact the school office if you need any help with completing this or would like it in an alternative format.



Whitehouse Primary School

HEADTEACHER - Mr M Moran

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Dear Parent/Carer

Nomination of Parent Member of the Local Governing Committee of Whitehouse Primary School

We are asking all parents/carers of current pupils to consider nominating themselves for the vacant parent vacancies on the new Local Governing Committee which will be set up when Whitehouse joins NEAT Academy Trust in January.

The Committee is made up of around 10 people drawn from the local community, staff and parents, who bring different skills, experiences and views to help us improve the school. Parents have a really important role as you know the school well and what it is like for our pupils and parents/carers.

Nomination Process

Nominations must be from parents, or individuals with parental responsibility, of a pupil at Whitehouse Primary School and the pupil must be registered at the school at the time the appointment is made.

To nominate yourself as a parent member of the local governing committee, please complete the enclosed nomination form and return it to Mrs Julie Brigham, School Business Manager in the school office no later than 2pm on Friday 24 May 2024. It should only take 10-15 minutes to complete – please contact the school office if you need any support to complete the form

Election process

If the number of nominations received is equal to or fewer than the number of vacancies, then all those nominated will be elected unopposed without the need for a ballot. If there are more nominations than vacancies, an election will be held by secret ballot.

If an election is necessary, voting papers - including the supporting statement submitted by each nominee - will be sent to all relevant parents together with details of the ballot procedure.

Parents/carers will be notified of the outcome of the process by the school newsletter/schools comms system in due course.

Finding out more

If you would like to find out more, you can also get in touch with the Governance Support Team at NEAT Academy Trust's office on 0191 2284090 for an informal chat about what being a LGC member involves, or send any questions to governance@neatat.org.uk

I really encourage you to consider becoming a local governing committee member and get involved in shaping the future of our school.

Yours faithfully

M Moran

Mr M Moran
Headteacher and Returning Officer